



input

television in the public interest

Organising A Mini-INPUT: A Guide.

A Mini-INPUT in mind? Great! But first...

1. A Mini-INPUT in mind?

Each and all programmes used at the INPUT International Conference are protected by copyrights and subjected to national and international laws applying to the matter. Therefore, these programmes **CAN NOT be used outside the International Conference without the permission of the rights' owners.**

INPUT does propose an agreement with the programme's owners that it can be used within definite and strict conditions for the purpose of a Mini-INPUT:

1. Strictly no commercial use. That includes of course broadcasting and/or charging a fee to see the programme;
2. The programme will be screened in a specific context: professional training;
3. The programme right's owner will be contacted by the Mini-Input organisers, made aware of the use of his programme and the context and his permission granted for that purpose and specific context. The programme rights' owner can refuse that permission.

INPUT also requires that:

1. A representative of INPUT - your National Coordinator or a member of the Board of INPUT - will attend your Mini-INPUT;
2. INPUT be made aware of your organisation of a Mini-INPUT through your National Coordinator and INPUT's Secretariat;
3. You will provide information about the dates and place of your Mini-INPUT and a final report about your activity, both to be posted on INPUT's website.



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2. A Mini-INPUT in mind? How to get the programmes

Where are you located?

INPUT has five locations (Hubs) and contacts in the world where you can get the programmes presented at the last International Conference for your Mini-INPUT.

The locations and contact persons are:

Africa

Sylvia Vollenhoven
SABC, Johannesburg
South Africa
vollenhovense@sabc.co.za

Americas

Michel-F. Gelinas
SRC, Montreal
Canada
michel_gelinas@radio-canada.ca

Asia

Kim Kyung-Hee
KBS, Seoul
South Korea
ineskim@kbs.co.kr

Europe

Nikolaj Christensen
GAID, Copenhagen
Denmark
nc@dgh.dk

Oceania

Graeme Isaac
Mayfan Films Pty.
Bondi Beach
Australia
gi@bigpond.net.au

Steps

1. Provide the list of programmes you want to present in your Mini-INPUT to the contact person of your region listed above;
2. The contact person of your region will confirm whether the programmes requested are on the list of those made available; Then send you a DVD copy of the programmes with conditions mentioned below;
3. Then, you should send back the DVD's to the contact person after your Mini-INPUT.

Conditions

Some fees apply. The copying and shipping of DVD's are at your cost. Those are minimal but insure that the process is not a burden for the person who send you the programme and their organisation or company.

The most efficient way is:

- a) To get in touch with the region's contact and provide your list;
- b) after verifying the availability of the programmes, confirm with the contact the cost of copying and shipping;
- c) provide your courier's number or make an arrangement for the payment of shipping and copying, according to the contact's administrative conditions.



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Very important reminders and tips

The Mini-INPUT operations are based on trust, respect and professionalism. In order to pursue this developing activity, INPUT must keep the trust of the programmes rights' owners. **NO COPIES** of the programmes can be made and/or used before, during or after other than the Mini-INPUT use.

This is illegal and infringe all the owners' rights. In organising a Mini-INPUT and handling the programmes, you bear that responsibility and its consequences.

The purpose of Mini-INPUTs is for professional training only. Programmes cannot be shown to a regular audience and/or with a paying-fee attendance.

Not all programmes of the International Conference are free for use in a Mini-INPUT. Some rights' owners don't accept the principle. The consequences are:

1. INPUT has a list of the rights' owners who accept the principle of their programme being used for professional training purposes in the context of a Mini-INPUT;
2. Some programmes shown at the International Conference may not have the permission to be used. If you do wish to select such programmes, you must contact the rights owners directly. They may ask for a fee or make it free; this negotiation is between you and the rights holders;
3. The agreement between INPUT and the rights owners does **NOT** free the Mini-INPUT organisers to use the programme without letting them know. Think about it this way: how would you like to learn that your programme (your time, your efforts, your money!) is being used without your knowing?
4. Please provide all the infos for the INPUT's website. This not only supports your marketing for the Mini-INPUT, but also helps INPUT to build up and maintain a trust relationship with programme makers from across the world.